

### Fund Raising Activities Plan

It is the intent of this plan to help coordinate and identify fund raising activities within the Auburn School Department.

All information is to be submitted for approval at least fifteen (15) days prior to the start of the activity.

School Name: \_\_\_\_\_

Financial Goal (dollar amount) and purpose: \_\_\_\_\_

Est. Revenues (\$ amount): \_\_\_\_\_ Est. Expenditures (\$ amount): \_\_\_\_\_

Organization: \_\_\_\_\_ Person(s) Responsible: \_\_\_\_\_

Date(s) of Fund Raising Activity(ies): \_\_\_\_\_

Description of Event(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Upon completion of this form, submit it to the Principal for the purpose of coordinating the system calendar.

\_\_\_\_\_  
Signature of Principal/Designee Date

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#### Summary

Total Revenues \$ \_\_\_\_\_

Total Expenditures \$ \_\_\_\_\_

Net Income \$ \_\_\_\_\_

Remarks:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Responsible Person for Fund Raiser Date

\_\_\_\_\_  
Signature of Treasurer/Advisor Date

\_\_\_\_\_

Endorsed: August 21, 1996