

AUBURN SCHOOL DEPARTMENT
AUBURN, MAINE

REPORT OF REGULAR SESSION MEETING OF THE AUBURN SCHOOL COMMITTEE

Auburn Hall

August 16, 2006

Members Present: Mr. Robert Baskett Mr. Justin Leary
 Ms. Kathy Constantine Mr. Ross Leavitt
 Mr. David Das Mrs. Jane Williams

Others Present: Barbara Eretzian, Superintendent; Tom Morrill, Assistant Superintendent, Victoria Tannus, Student Representative; Tanya Gagne, Student Representative.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

A. Introductions

Mr. Das called the meeting to order at 6:02 P.M. and led the Pledge of Allegiance. Committee members introduced themselves and stated which ward they represent. He turned the meeting over to Ms. Constantine at 6:15.

B. Communications

Mrs. Williams reported on a concern expressed to her by a citizen about the lack of sidewalks on Park Avenue.

Mrs. Constantine shared the concerns brought to her by Greg Desgrolliers concerning the approval of teacher contracts discussion at the August 2 meeting as well as the concern about the Pre-K program transportation costs.

Mr. Basket reported on a communication from Kirsten Walter from “Lots to Gardens” and possible work with the schools on their entry landscape.

According to policy GBEA, whenever a member of the immediate family of any employee is hired, the board shall be notified of the relationship. Assistant Superintendent Tom Morrill notified the board that Kris Samson, daughter of Lee Hearn, and Tara Eretzian, daughter of Barbara Eretzian, were recommended as candidates for the position of teacher for the next school year. He also explained that this is a policy that was developed in 1995 and has not had a specific notification procedure adopted or followed; however, it will be included in the Communications Section of future agendas.

Because of this notification the School Committee asked for a review of the hiring procedure. Mr. Morrill outlined the specific process that is followed with each candidate. He reported that the process begins with the review of any application by the personnel office, noting that where appropriate, the Assistant Superintendent interviews candidates. Once the Assistant Superintendent has interviewed the candidate and approved them for further interviews, the Principals then review the applications and select the candidates they would like to interview. A group interview is performed whenever possible involving other staff that will be working with the candidate. References are checked on those candidates that are selected and then a recommendation is sent to the Central Office requesting School Committee for approval. Mr. Morrill noted that the final step in the process is the issuance of a contract by the Superintendent for those candidates approved by the School Committee.

II. CONSENT AGENDA

A. Approval of Agenda and addendum

B. Approval of Minutes – August 2, 2006

C. Certificated Employment Nominations

The superintendent recommended the following certificated employment nominations for the 2006-2007 school year pending appropriate certificate and/or license:

1. Eric Palleschi, Physical Education Teacher – ELHS
2. Michelle Fuller, Social Studies Teacher – ELHS
3. Tara Eretzian, Math Teacher – ELHS
4. Paula Rousseau, Second Grade Teacher – Sherwood Heights
5. Roberta Polland, Computer Science Teacher - ELHS
6. Pamela Stinson, School Nurse – ELHS
7. Erin Lane, Elementary Teacher – Walton
8. Debra Farago, Special Education Teacher - AMS

It was moved by Mr. Das, seconded by Mr. Leary and voted unanimously to approve the Consent Agenda for tonight's meeting.

III. PUBLIC PARTICIPATION

IV. STUDENT INFORMATION

V. SUPERINTENDENT REPORT

VI. INFORMATION / COMMITTEE REPORTS

- City Council Update

The Mayor was unable to attend the meeting; however, Mrs. Eretzian asked if the School Committee Subcommittee was available for September 12 at 2:00. All three members responded that they were available for that day.

- Replacement of School Committee Member

According to the new city charter, “whenever the office of a member of the School Committee becomes vacant within six months prior to the next municipal election, the School Committee shall appoint a qualified representative at-large or from the ward in which the vacancy occurs, as the case may be, to serve until the person elected to fill the vacancy takes office.” After a discussion of the most efficient method to meet this provision, the School Committee decided to solicit letters of interest by August 23, which were to be submitted to the Superintendent, with an appointment on September 6.

VII. UPCOMING MEETINGS

- City Council Tour of New Elementary School – August 21st — 5:30
- Open House for New Elementary on August 24, 6:00
- Regular School Committee Meeting – August 23rd — 7:00 at Auburn Hall
- Regular School Committee Meeting – September 6th — 7:00 at TBA

VIII. FUTURE AGENDA ITEMS – REQUEST FOR INFORMATION

- Discussion of School Committee Goals – September
Calendar for School Committee meetings for the year – August 23

IX. EXECUTIVE SESSION

X. ADJOURNMENT

It was moved by Mr. Leavitt, seconded by Mr. Basket and voted unanimously to adjourn from regular session at 7:00 PM.

Attest, a true record,

Barbara J. Eretzian, Secretary
Superintendent of Schools

BJE/rmw